

# Funding Rules

## I. Event Sponsorship

### A. Eligibility

1. Complex systems science events (conferences, workshops, summer and winter schools, short courses) held in Australia that support the [aims of COSNet](#).
2. Being organized by COSNet Participants, who may be Experienced Researchers, Early Career Researchers, or Postgraduate Students.

### B. Conditions of funding

1. From \$1,000 to \$10,000 (unless otherwise decided by the Management Committee in view of special circumstances) depending on the duration of the event and number of proposed attendees.
2. To be used exclusively for providing:
  - a) travel support for invited speakers, and/or
  - b) free or reduced registration for COSNet Participants, with special privileges being given to Postgraduate Students and Early Career Researchers (within 5 years of award of PhD degree).
3. Must ensure that COSNet member students and ECRs receive registration discounts additional to any other discounts.
4. Co-funding cash amounts at least equal to COSNet funding are expected from the organizing institution or other sources.
5. To maximize outreach and communication of the event, organizers are encouraged to provide electronic copies of the presentations on the event website or on the [COSNet Wiki](#).
6. COSNet-supported speakers are encouraged to also give talks at COSNet Nodes within Australia.
7. Requires submission of an [Application Form for Event Sponsorship](#) which should include total income and expenditure budget of the event, with details of how COSNet funding is to be used.
8. Payments to individuals for services are discouraged (if sought, these must be specified in the application).

9. Financial control must be through an approved non-profit institution.
10. Must acknowledge funding support from COSNet and the ARC in all event publicities and publications.
11. Must provide a [Funded Activity Report](#) for acceptance by COSNet's Management Committee. The report should include income and expenditure details of the event, and should be submitted within three months of event completion.
12. Any event surplus must be reimbursed to COSNet, prorated in accordance with amounts provided by COSNet and other sponsors. Should the amount reimbursable to COSNet exceed the original amount paid by COSNet, the event organizer shall be entitled to retain the difference.

### **C. Payment of funding support**

1. Payment of funding support will be made as an advance to the institution that is managing the event. This will enable the necessary prepayments to be made by the event organizers.
2. After the event, the Applicant is required, where applicable, to acquit the advance by providing copies of the original invoices of costs incurred, as well as the names, affiliations and contact details of COSNet Participants attending the event and receiving free or reduced registration support.
3. Any unspent money should be promptly returned to COSNet.

### **D. Application procedure**

1. Applications using the [Application Form for Event Sponsorship](#) should be submitted by a member of the organizing committee who is a COSNet Participant, at least three months before the event.
2. All applications must satisfy the listed conditions of funding. Where it is necessary to rank applications, because the requested funds exceed those available, this ranking will be done on the basis of which applications best fit COSNet's aims and best satisfy its funding rules. There is no appeals process. The decisions made by the COSNet Management Committee will be final.
3. Upon receiving notification of the results of their applications, successful applicants must acknowledge their understanding and acceptance of the specific terms and conditions of the funding, before funds can be accessed.

## **E. Summary of post-event obligations**

1. Provide a Funded Activity Report within three months of event completion for acceptance by COSNet's Management Committee.
2. Acquit the advance, where applicable, by providing copies of the original invoices of costs incurred, as well as the names, affiliations and contact details of COSNet Participants attending the event and receiving free or reduced registration support.
3. Promptly return any unspent money from COSNet funding.
4. In the case of event surplus, return the pro rata amount to COSNet upon request.
5. Where applicable, provide electronic copies of presentations on the event website or the COSNet Wiki.
6. Acknowledge funding support from COSNet and the ARC in all post-event publications.

[Application Form for Event Sponsorship](#)

[Funded Activity Report \(Event Sponsorship\)](#)